

City of Deer Creek

Miriam A. DeCock
City Clerk

P.O. Box 272
106 Main Avenue East
Deer Creek, MN 56527

Telephone: 218-462-2001
clerk@cityofdeercreek.com

Application and Agreement for Community Center Room Rental

I, _____ do hereby agree to rent from the City of Deer Creek, a municipal corporation of the State of Minnesota, the Community Center, or a portion thereof, located in the City of Deer Creek, 106 Main Avenue East, as described below:

As a condition of the rental of said space, I hereby agree as follows:

Rental Rates Per Day:

Large Room Rental: \$200.00

Large Room Damage Deposit: \$100.00

Small Room: \$75.00

Small Room Damage Deposit: \$50.00

1. This application is to request rental of (check one):
 - Large Room
 - Small Room
 - Both Rooms
 - Kitchen
2. I shall pay to the City of Deer Creek:
 - a. Damage Deposit: \$_____
 - b. Rental: \$_____
 - c. Total Amount: \$_____

(Please issue two separate checks to the City of Deer Creek; one check shall be for the total deposit amount and one check shall be for the total rental amount.)

The City of Deer Creek is an Equal Opportunity Provider and Employer.
Complaints of discrimination should be sent to: USDA, Director Office of
Civil Rights, Washington, DC 20250-9410

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3. The rental period shall commence at _____ o'clock on (date)
_____/_____/_____
4. The rental period shall terminate at _____ o'clock on (date)
_____/_____/_____
5. Upon termination of the rental period, I shall promptly remove from the building all property belonging to me.
6. The purpose of the rental shall be as follows:

7. I agree, if alcohol is to be served on the premises rented from the City of Deer Creek, that it would be served by the Deer Creek Lions Club. I agree that it is my responsibility to contact the Deer Creek Lions Club to arrange for this service.
8. I further understand, acknowledge, and agree, that I am renting only the space in the building set forth above, and that it is my sole responsibility to provide whatever security is necessary for whatever function is intended to take place.
9. I hereby release the City of Deer Creek, a municipal corporation, from any liability and any claims by me or by any person acting on my behalf, for any damage whatsoever, which may occur.
10. I further agree that should any claim be made for damages resulting from my rental of this property, I will hold harmless and indemnify the City of Deer Creek, a municipal corporation, from any monetary liabilities and/or costs incurred as a result of such claim, including reasonable attorney's fees.
11. I further agree and certify that I, or any individual on the premises during the period of my rental, will not cause any damage to either the building or structure or any other property owned by the City of Deer Creek or any other party which may be located in said building.

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12. I understand and agree that, should I or any other party on/in the premises during the period of my rental, utilize the property for any purpose other than that set forth above, my rental of the property shall then immediately terminate and I will voluntarily leave.
13. I understand and agree that I am responsible for damage caused to the property, or its contents, by me or any parties utilizing the property during the period of my rental. I agree that I will pay a damage deposit of \$100.00 for the large room and \$50.00 for the small room in advance of my rental of the property, which will be returnable to me within 10 days following my rental, provided there is no damage. I further agree that if the amount of any damage caused exceeds the amount of my damage deposit, I will promptly pay the balance.
14. If the kitchen area is utilized during my rental, I agree that it will be cleaned and items properly put away. I further agree that any part of the structure used by me will be cleaned up after my usage. All garbage left will be disposed of by the City. The tables and all chairs will be put away.
15. I agree that during my usage of the property, all city ordinances and the laws of the State of Minnesota will be complied with at all times and there will be no loud or disorderly conduct.
16. I hereby assume sole responsibility for security of the premises. I agree to pick up the keys no more than 24 hours prior to the usage of the structure and return them within 24 hours following the termination of my rental.
17. Special conditions:

All rents and deposits must be paid prior to use of the Community Center.

The City of Deer Creek does not charge for the use of the Community Center for memorial services. However, a rental agreement and deposit is required. If the rental room is left in good shape and no other cleaning required the rental deposit will be returned.

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I hereby certify that all the information contained in this Rental Agreement is true and correct.

Dated this _____ day of _____, _____.

Renter: _____

Address: _____

Deer Creek City Official _____

Do not assume that application for rental constitutes availability of the space or agreement by the City of Deer Creek to rent the premises. Upon receipt of the application, the City Clerk will verify availability and will confirm or deny rental approval based upon such availability and/or council direction.

Once approval and verification are confirmed by the Clerk, please contact Troy Beiswenger at 701-361-5420, 120 2nd Street N, Deer Creek, MN to make arrangements for key pickup and return.

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